

LIST OF DOCUMENTS REQUIRED FOR AN EXCHANGE VISA

- Proof of a valid return ticket or written undertaking by the organ of state, learning institution or employer accepting responsibility for the return or deportation costs of the applicant, as the case may be.
- Proof of medical cover for the duration of the exchange period with a medical scheme registered in terms of the Medical schemes Act, 1998 (Act No. 131 of 1998).
- A letter from the Department of Basic Education or Higher education and Training or the learning institution in the Republic confirming that it is responsible for organizing or administering the existence of the programme, outlining the activities, terms and conditions and duration thereof and accepting full responsibility for the student whilst he/she is in the Republic.
- A letter from the foreign state institution or learning institution of the foreign state confirming the particulars of the applicant, the applicant's enrolment with a learning institution abroad and the date on which the programme shall commence.
- Form DHA 1738

DURATION AND PERIOD OF ISSUANCE

An Exchange Visa shall be issued for the duration period of the programme.

Important notes:

Incomplete applications are not accepted.

All application forms must be fully filled in with a black ink pen, and legible handwriting.

All details provided by the applicant should be in accordance with the documents produced (e.g. name and surname in accordance with passport details).

Applicants must apply for the visas in person at the South African Embassy in Lisbon, and sign the application forms in the presence of an Embassy Official.

All documents in a foreign language must be translated to English.

A Photo booth is available at the Embassy for international standard photographs. (4xphotos=5euros)

All documents and letters or work contracts must be signed and stamped